

Information Sheet University Library Coburg



hochschule
coburg university
of applied
sciences

Address:

University of applied science
Fachhochschule Coburg Library
Friedrich-Streib-Str. 2; Room 5-U20
96450 Coburg
Tel.: +49 9561 317-166 or -240
email: bibliothek@hs-coburg.de
Internet: www.hs-coburg.de/bibliothek

Opening hours:

with service	Mo – Fr	08 am – 17 pm
restricted service	Mo – Fr	17 pm – 20 pm
without Service	Mo – Fr	20 pm – 22 pm
	Sa	08 am – 14 pm
Semester break	Mo – Do	08 am – 16 pm
	Fr	08 am – 14 pm

Loan period:

Books	4 weeks
Journals from the stack	2 weeks
Journals from reading room	1 day
Reference books	1 day
Reserve collection	1 day

Usage notes

Students of the FHC do not need a special **registration**, showing your valid student card you can immediately loan. In the reading room are about 25 000 volumes of textbooks and reference books available, as well as the current issues of about 350 newspapers and journals. You can **renew** the medias twice, if they are not reserved by an other user. When the lending period is overran, you have to pay 7,50 € for the first overdue notice.



For the search in our library collection you can use our **WebOPAC**, which you can access easily at home from the websites of the library (<http://www.hs-coburg.de/opac>).

There you can search e.g. for an author, titles or subject headings: Searching for „Holzbau“ you find the notation (=location) Mf as well as the signature of the book. In the WebOPAC you can also **reserve, order and renew the books online** at home with the link Account.

Therefore you need the library user identification number – printed on the back of your student card over the barcode – and the password, which is generated from your birthday and –month e.g. 11.05.1978 = 1105

When you search in the WebOPAC, the books of the FHC are shown first. These books have a 5.. at the beginning of the signature. If the book is not available in Coburg but in one of our **branches (FH Aschaffenburg, Schweinfurt, Würzburg)**, with which we have a library network, you can order it directly from the WebOPAC-interface – within a few days the books can be collected from the reference desk. Furthermore you get an email as soon as the media is ready for collection.

You have still not found the right book, then you have the opportunity to make an **interlibrary loan**. Click on “Expand selection”, where you need the library user identification number and the password to order literature from an other library.

On the websites of our library you can find an offer of several **databases** like FIZ-Technik or WISO, interesting information for usage and the latest news of the library (e.g. special opening hours in semester break, new library offers). New **Acquisition requests** can be suggested to us with the link www.hs-coburg.de/anschaffungsvorschlag.

We are always glad to help you, either personal at the reference desk, on the phone or when you write us an email.

The library staff